



## OFFICE OF THE PRINCIPAL

### ADARSHA VIDYALAYA BOROBAZAR, BHUMKIPARA

(UNDER ADMINISTRATIVE CONTROL OF ADARSHA VIDYALAYA SANGATHAN, ASSAM & DEPARTMENT OF SCHOOL EDUCATION, GOVT. OF ASSAM)

CBSE AFFILIATION NO. – 220157, SCHOOL CODE – 37681, UDISE CODE – 18250114511, PAN – AAQAA4011N

VILL: BHUMKIPARA, P.O: BALLAMGURI, P.S.-BIJNI, DIST.: CHIRANG, PIN-783393  
EMAIL ID: CHIRANGAVB@GMAIL.COM, WEBSITE: WWW.AVBCHIRANG.IN, 9678872724 (M)

Ref.: AVB/SchoolUniform/32/2024/12

Date: 08-09-2025

### REQUEST FOR QUOTATION FOR SUPPLY OF SCHOOL UNIFORM

1. Adarsha Vidyalaya Borobazar, Bhumkipara invites quotations from **suppliers for supply of school uniform**
2. The supplier must mention the proper registered office and correspondence address working phone no/Mobile No. No sub/additional addresses will be accepted.
3. The supplier shall have to register in the SHIKSHA PORTAL (sikshasetu.assam.gov.in) and the registration No. shall have to be mentioned in their quotations and subsequent updates..
4. Time frame for bid activities is as follows:

Sl.No	Scheduled	Date & Time
1	Receive of Quotations	Upto Date: 15/09/2025 Time: 3.00 P.M
2	Opening of Quotations	Date: 16/09/2025 Time: 10.00 P.M

5. Estimate value = Rs. 3,22,200/- for 537 students @ Rs. 600/-
6. Fabric Samples (Two meters of each item) as per quality and specification must be submitted along with the tender documents.
7. Adarsha Vidyalaya Borobazar, Bhumkipara reserves the right to cancel the quotation at any point of time and/or amend any of the clause(s) of the quotation including the change in the opening place, time and date of the bid for administrative reason by notifying the same by issuing addenda before the dead line for submission of proposals.
8. The quotations will be received at the Adarsha Vidyalaya Borobazar, Bhumkipara as per schedule and will be opened in the presence of supplier.
9. Authority reserves the rights for any rectification or typographical error, if detected subsequent to floating this Bid.

Principal

AV Borobazar, Bhumkipara

Principal  
Adarsha Vidyalaya Borobazar  
Bhumkipara, Chirang

**1. SCOPE OF THE WORK:**

- a) Supply of **School Uniform to 537** students (537@2pairs)= 1074(Pairs)
- b) All goods need to be supplied FOR at Schools.
- c) Estimated value :Rs 3,22,200/-

**2. ELIGIBILITY CRITERIA: The supplier shall have to submit the following documents along with the technical bid:**

- (a) **The supplier shall have to submit copy of ADHAR CARD**
- (b) The supplier shall have to submit PAN Card and **GST Registration Certificate**
- (c) Shiksha Setu Vendor Registration No.: \_\_\_\_\_

**3. INSTRUCTIONS FOR SUBMISSION OF QUOTATION**

- a) The Quotation must be submitted as per schedule
- b) The Supplier must mention the proper registered office and correspondence address, working phone no /mobile No. No sub/additional addresses will be accepted.
- c) The Adarsha Vidyalaya Borobazar, Bhumkipara reserves the right to change the opening time and date of the tender for administrative reasons by notifying the same.
- d) The Adarsha Vidyalaya Borobazar, Bhumkipara reserves the right to cancel the RFQ at anytime without assigning any reason thereof.
- e) The supplier shall have to submit the price as per Quotation Format (Annexure A) given.

**4. Documents to be Submitted by the Bidder**

The bidder shall submit the following documents along with the quotation to ensure compliance with the RFQ requirements:

- a) **Price Quotation:** The completed price quotation format with unit prices, total cost, and GST clearly mentioned (Annexure A)
- b) **GST Registration Certificate:** A valid GST registration certificate issued by the relevant authority.
- c) **Aadhar Card:** A copy of the bidder's Aadhar card as proof of identity.
- d) **Performance Security Undertaking:** A declaration agreeing to provide a 5% performance security deposit within 3 days of the receipt of notification of award,
- e) **Delivery Commitment:** A signed statement confirming the delivery timeline (within 30 days from the work order date).

The above documents must be submitted in a sealed envelope along with the quotation to be eligible for evaluation. Failure to provide any of the required documents may result in the disqualification of the bidder.

## **5. PERFORMANCE SECURITY:**

**Within 3 (seven) days** of the receipt of notification of award from the Purchaser, the successful supplier shall have to deposit of **5% value of the total contract** as performance security deposit. The Performance Security should remain valid for a period of **sixty days** beyond the date of completion of all contractual obligations of the supplier including warranty obligations, maintenance and defect liability period whichever is the latest. The performance security may be furnished in the form of A/c Payee demand draft, fixed deposit received from commercial bank, bank guarantee from commercial bank in favour of the Adarsha Vidyalaya Borobazar, Bhumkipara payable at Dhaligaon.

**The performance Security shall be forfeited by Purchaser, in the event of:-**

- 5.1 If the successful supplier fails to comply with the requirement bid Clause, it shall be the ground for the annulment of the award and forfeiture of the performance security. In such event, the Purchaser may either award the work to the next lowest evaluated supplier or call for new bid.
- 5.2 If the successful supplier fails to perform the responsibilities and obligations as set out in the bid to the complete satisfaction of the Purchaser,
- 5.3 If the successful supplier submits misrepresented facts/information to the Purchaser, its/his bid is liable to be cancelled at any stage of the bidding process.

## **6. PRICING INFORMATION:**

- (a) All the prices will be in Indian Rupees.
- (b) The successful supplier(s) shall be entirely responsible for all charges like GST, stamp duties, licence fees, insurance, delivery charges, packaging, levies as applicable.
- (c) The successful supplier(s) shall be entirely responsible for transportation cost for delivery of the items at Schools.
- (d) Once offered, the rate remains fixed and must not be subject to change at any reason within the period of the validity of the bid and contract.
- (e) Any cost incurred due to delay of any sort, which is attributable to the Suppliers(s), shall be borne by the supplier(s).

## **7. AWARD OF contract:**

The Purchaser will offer the contract to L1 supplier. The purchaser reserves the right to increase or decrease the quantity to be ordered at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity as per provisions during the currency of the contract at the contracted rates. Suppliers are bound to accept the orders accordingly



## **8. PENALTY CLAUSE FOR DELAY AND UNSATISFACTORY PERFORMANCE:**

**8.1 Liquidated Damages :** If the Supplier fails to deliver any or all of the Goods/Services within the original/re-fixed delivery period(s) specified in the contract, the Purchaser will be entitled to deduct/recover the Liquidated Damages for the delay, unless covered under Force Majeure conditions aforesaid, @ 0.5% of the contract value of delayed quantity per week or part of the week of delayed period as pre-estimated damages.

### **8.2 Termination for Default and Blacklist**

The Purchaser may, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Supplier, terminate the Contract in whole or part and may **blacklist**:

- a) If the successful supplier fails to sign the Contract
- b) If the successful supplier fails to deposit performance security
- c) If the Supplier fails to deliver any or all of the Goods within the period(s) specified in the Contract, or within any extension thereof granted by the Purchaser
- d) If the Supplier fails to perform any other obligation(s) under the Contract;
- e) If the Supplier, in the judgment of the Purchaser, is engaged in any corrupt or fraudulent practices in competing for or in executing of the Contract, in such event the Purchaser may terminate the Contract in whole or in part.

The purchaser may procure, upon such terms and in such manner, as it deems appropriate, Goods or services similar to those undelivered and the Supplier shall be liable to bear any additional cost incurred by the Purchaser for such similar Goods or services. In that case, the Supplier shall continue the performance of the Contract had it not been terminated to the extent of recovery of additional cost, if any.

## **9. INSPECTIONS and TESTS**

The purchaser has the right to test the supplied materials at its own cost. However Mission Director may collect sample of supplied materials and test the materials. If any one sample fails to meet the specification mentioned in bid document, the purchaser shall reject the entire materials & no payment will be released against the supply and the order will be treated as cancelled and will be **blacklisted** with financial consequences as per bid clause.

## **10. PAYMENT**

10.1 The Supplier's request(s) for payment shall be made to the Purchaser in writing, accompanied by an invoice describing, as appropriate, the Goods delivered and the Services performed with delivery challans duly acknowledged by the concerned officials, and by documents submitted pursuant as per the terms and conditions and up-to the fulfilment of other obligations stipulated in the Contract.

**10.2** Payment for the supply of goods subject to the satisfaction of the Purchaser to the effect that the terms and conditions of the bid document of contract have been observed in full and **subject to availability of fund provision.**

#### **11. GOVERNING LAW:**

The contract shall be governed by and interpreted in accordance with the Laws of Union of India. All legal matters arising out of the bidding process can be taken up at the courts competent to entertain that matter in Guwahati only.

#### **12. RESOLUTION OF DISPUTE**

The Purchaser and the Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or disputes arising between them under or in connection with the Contract.

#### **13. Items to be provided:**

The Uniform to be provided comprise of the following items for each of the Students studying from Class I to VIII

- i. Two pairs of Stitched Uniform per student (ready to use)

#### **13.1 DESIGN AND COLOUR OF THE UNIFORM:**

Uniforms to be provided to the Children Elementary school will be as follows: **(to be put whichever is required by school)**

Class	Uniform for Boys	Uniform for Girls	Colour of the uniform for Boys	Colour of the Uniform for Girls
Class I to Class V	1. One full sleeve shirt with a stripe of emblem 2. T-Shirt with collar & School Name at back 3. One Half pant 4. One Full pant	1. One full sleeve shirt with a stripe of emblem 2. T-Shirt with collar & School Name at back 3. One white Skirts below knee length 4. One dark gray Skirts below knee length	1. Pink & White Stripes( logo of Samagra shiksha on pocket) 2. Dark Yellow/dark Red/dark Green/dark Blue 3. White Colour 4. Dark Gray colour	1. Pink & White Stripes( logo of Samagra shiksha on pocket) 2. Dark Yellow/dark Red/dark Green/dark Blue 3. White Colour 4. Dark Gray colour
Class VI to Class VIII	1. One full sleeve shirt with a stripe of emblem 2. T-Shirt with collar & School Name at back 3. One Full pant 4. One Full pant	1. Kurta with a stripe of emblem 2. One white Skirts below knee length for girls 3. One dark gray Skirts below knee length for girls	1. Pink & White Stripes( logo of Samagra shiksha on pocket) 2. Dark Yellow/dark Red/dark Green/dark Blue 3. White colour 4. Dark Gray Colour	1. Pink & White Stripes( logo of Samagra shiksha on pocket) 2. White Colour 3. Dark Gray Colour

13.2 Requirement for Polyester Blended Woven Shirting/Salwar Kurta as per IS 15852:2009

Sl.No	Characteristic	Requirement
1	Thread/dm	
	(a) Warp	440 +5%-2.5%
	(b) Weft	360 +5%-2.5%
2	Mass g/m <sup>2</sup>	102 +5% -2.5%
3	Fibers composition, present	
	(a) Polyester	67+ 3%
	(b) Viscose/cotton	Units remainder 33+3%
	Breaking strength on 5 cm x 20 cm strip, N (kgf), Min	
	(a) Warpway	440 (44.9)
4	(b) Weftway	350 (35.7)
	Tear Strength, N (kgf), Min	
	(a) Warpway	10 ( 1.0)
5	(b) Weftway	9 ( 0.9)
	PH value aqueous extract ( Hot method)	6.0-8.0

13.3 Requirement for Polyester Blended Woven Suiting as per IS 15853 : 2009

Sl.No	Characteristic	Requirement
1	Thread/dm	
	(a) Warp	260 +5% -2.5%
	(b) Weft	190 +5% -2.5%
2	Mass g/m <sup>2</sup>	190 +5%-2.5%
3	Fibers composition, present	
	(a) Polyester	67+ 3 %
	(b) Viscose/cotton	Units remainder 33+3%
	Breaking strength on 5 cm x 20 cm strip, N (kgf), Min	
	(a) Warpway	880 (89.7)
4	(b) Weftway	640 (65.2)
	Tear Strength, N (kgf), Min	25 (2.55)
5	PH value aqueous extract ( Hot method)	6.0-8.0

13.4 T-Shirt with collar

Sl.No	Characteristic	Requirement
1	Mass g/m <sup>2</sup>	200 to 220 (g/m <sup>2</sup> )
2	Fiber composition, present	
	(a) Cotton	60% Minimum
	(b) Polyester	40% Maximum
3	PH value aqueous extract ( Cold method)	6.0-8.0

### 13.5 Track Pant

Sl. No	Characteristic	Requirement
1	Mass g/m <sup>2</sup>	220 to 250 (g/m <sup>2</sup> )
2	Fibres composition, present (Breathable fabrics)	
	(a) Cotton	60% Minimum
	(b) Polyester	40% Maximum
3	PH value aqueous extract (Cold method)	6.0-8.0

#### Packing:

- Each pair of uniform should be packed in a polythene packed mentioning the item name, size and Gender.
- All such packet shall have then to be packed school-wise in a corrugated box mentioning the name of the school.
- All the packing should be water proof.

**14. Delivery of the materials:** The selected supplier shall have to supplied within 30 days from the date of work order.

#### 15. SCHEDULE OF REQUIREMENT

SL NO	Types of Uniform	Pairs



### PRICE QUOTATION FORMAT (ANNEXURE A)

**To:** [Name of School]

**From:** [Supplier's Name and Address]

**Contact No:** [Supplier's Phone/Mobile]

**Date:** [DD/MM/YYYY]

**RFQ Reference No.:** [Insert RFQ No.]

---

Sl. No.	Item Description	Unit (₹)	Price	Quantity	Total (₹)	Price GST (%)	Total Price with GST (₹)
1	Half Sleeve Shirt (Class I - V Boys)						
2	Half Pant (Class I - V Boys)						
3	Full Sleeve Shirt (Class VI - VIII Boys)						
4	Full Pants (Class VI - VIII Boys)						
5	Salwar Kurta with Jacket (Girls VI - VIII)						
6	T-Shirt with Collar (Boys/Girls)						
7	Track Pant (Boys/Girls)						
<b>Total</b>							

---

**Notes:**

1. All prices should be quoted in Indian Rupees (₹).
2. Unit prices must be inclusive of all applicable taxes, packaging, and delivery charges (F.O.R. at Schools).
3. **Delivery Timeline:** [Mention your proposed delivery timeline, within 30 days as required].
4. **Performance Security:** I/We agree to provide 5% performance security within 3 days of receipt of notification of award.
5. **Validity:** The price quoted shall remain valid for 60 days from the quotation submission date.
6. Attach your valid PAN Card and GST Registration Certificate.
7. Attach a copy of your Aadhar Card as proof of identify.



**Supplier's Declaration:**

I/We hereby certify that the information furnished in this quotation is correct and in accordance with the terms and conditions of the RFQ.

**Authorized**

**Signatory:**

**Name:**

**Designation:**

**Date:**

**Seal/Stamp:**

---

---

---

---